



Australian Government
**Department of Immigration
and Citizenship**

**VOCATIONAL EDUCATION AND TRAINING VISA (SUBCLASS 572)
ASSESSMENT LEVEL 2
APPLICATION DOCUMENT CHECKLIST**

This document lists the information and supporting documents required to lodge your student visa application. It also lists additional documents that you may need to provide depending on your individual circumstances.

Important: Visa application requirements differ from one country to another. If you are applying outside Australia, you must contact your nearest departmental office and **check exactly how to submit your application and what documents to provide.**

See: <http://www.immi.gov.au/contacts/overseas/index.htm>

You may also need to provide additional documentation on request from the department.

Important: Do **not** provide original documents unless requested. You must provide certified copies of original documentation. Documents not in English must be accompanied by accredited English translations. For more information on certified documents and English translation:

See: <http://www.immi.gov.au/students/students/572-2/important-information.htm>

Complete applications are likely to be processed more quickly. Incomplete applications may be delayed or, in some cases, refused. The department is not required to contact you if your application is incomplete.

After completing this checklist, please attach it to the front of your application.

For more information on how to apply.

See: <http://www.immi.gov.au/allforms/pdf/1025i.pdf>

| DOCUMENTS REQUIRED TO SUBMIT A COMPLETE APPLICATION | |
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| 1. FORMS AND FEES REQUIRED | Check Box |
| <p>a) For a further student visa application complete form 157A <i>Application for a student (temporary) visa</i>.</p> <p>See: http://www.immi.gov.au/allforms/pdf/157a.pdf</p> <p>If you are lodging an application for a further student visa in Australia you may apply online. For further information please click on the following link: See: http://www.immi.gov.au/e_visa/students.htm</p> | |
| b) The electronic Confirmation of Enrolment (eCoE) certificate(s) and/or letter of offer issued by your education provider for the course(s) you are undertaking. | |
| <p>c) Visa application charge – payable to the Department of Immigration and Citizenship (DIAC) by credit card, debit card, bank cheque or money order.</p> <p>For the current charge. See: http://www.immi.gov.au/allforms/990i/students.htm</p> | |
| d) Certified copies of passport or travel documents of all people included in the application. Passports must not have expired. If you are asked to attend a DIAC office you must bring your passport. | |
| e) If you are under 18 and are applying in Australia for a student visa you will need to show evidence that appropriate arrangements are in place for your welfare at the time you lodge your application. Please refer to Section 6 – Welfare for Students Under 18 for information on what is considered acceptable evidence. | |
| 2. PERSONAL DOCUMENTS | Check Box |
| <p>a) Four recent passport sized photographs (45mmx35mm) of you and any other person included in the application.</p> <ul style="list-style-type: none"> • These photographs should be of the head and shoulders only against a plain background. • Print the name of the person on the back of each photograph. | |
| <p>b) Evidence of the relationship between yourself and all members of your family unit.</p> <p>Example:</p> <ul style="list-style-type: none"> • Certified copies or notarised copies of birth certificates (including those who are not joining you in Australia). • Marriage certificate. | |

| PERSONAL DOCUMENTS CONTINUED | Check Box |
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| c) If you are living in a de facto relationship, independent evidence that you have been in the relationship for at least 12 months. Example: <ul style="list-style-type: none"> • Joint bank account statements. • Billing accounts in joint names. | |
| d) If you or anyone included in the application has been divorced or widowed, a certified copy of the divorce decree absolute or the death certificate of the deceased spouse (as appropriate). | |
| e) If anyone in the application has changed his or her name, certified copies of documents verifying the name change. Example: <ul style="list-style-type: none"> • Marriage or deed poll certificate. • A certified copy of evidence of the name change. | |
| f) If any dependent child included in the application is adopted, certified copies of the adoption papers. | |
| g) Certified copies of documents to verify custody and access arrangements for children under 18 years of age. This is not required if both parents or legal custodians are included in the application. | |
| h) If your family members have turned 5 years of age, but have not yet turned 18, and are remaining with you in Australia, you will need to provide evidence of enrolment in an Australian school, including payment of any required fee. | |
| 3. HEALTH DOCUMENTS | Check Box |
| You must provide one of the following: | |
| a) Medical and x-ray examinations for yourself and any family unit member planning to remain with in you Australia; or | |
| b) Evidence of a booking, or receipt, from Heath Services Australia (HSA) for your medical and x-ray examinations. | |
| <p>Medical examination form See: http://www.immi.gov.au/allforms/pdf/26.pdf</p> <p>x-ray examination form See: http://www.immi.gov.au/allforms/pdf/160.pdf</p> <p>Note: If you have had an x-ray and medical examination in the last 12 months and provided the results of these to DIAC you may not need to do further medicals.</p> <p>For further information about health requirements. See: http://www.immi.gov.au/allforms/pdf/1163i.pdf</p> | |

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| 4. OTHER HEALTH AND CHARACTER DOCUMENTS | | Check Box |
| a) | Evidence you have paid for Overseas Student Health Cover (OSHC) for at least 12 months, or for the length of your course if less than 12 months. You must have OSHC for yourself and all family unit members included in your application. | |
| b) | You may be required to provide a penal clearance for any country you have lived in for 12 months, or longer, in the last ten years, since reaching 16 years of age. If you have served in the armed forces of any country, you may be required to provide certified copies of military service records or discharge papers. The office processing your application will advise you if they require these documents. | |
| 5. FINANCIAL DOCUMENTS | | Check Box |
| | Provide evidence that you have sufficient funds to cover yourself and your family members for the first 12 months of your stay in Australia for: <ul style="list-style-type: none"> • living costs • tuition costs • school costs for any school-age children. | |
| | Declare on your student visa application that you have access to sufficient funds to cover the same costs for the remainder of your stay. | |
| | Provide evidence that you have access to funds to cover travel costs to and from Australia. | |
| | The funds to support you and your family members can come from any source, other than non-cash assets. When calculating sufficient funds, non-cash assets may not be used unless they have been liquidated (and held as a money deposit) or used as collateral for a loan Information on financial requirements is available. See: http://www.immi.gov.au/students/students/572-2/financial.htm | |
| 6. WELFARE FOR STUDENTS UNDER 18 | | Check Box |
| a) | If you are under 18 years of age you must provide evidence that every person with a legal right to decide where you live consents to your proposed studies in Australia. | |
| If you are under 18 years of age you must provide evidence of either (b), (c) or (d). | | |
| b) | If you intend to reside in Australia with a parent, or a person who has custody of you, you must provide evidence of the relationship, evidence that they have the right to remain in Australia for the period of your stay, or until you turn 18 years, whichever is the lesser period. | |

| WELFARE FOR STUDENTS UNDER 18 CONTINUED | | Check Box |
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| or | <p>c) If you intend to reside in Australia with a relative nominated by a parent or a person who has custody of you, you must provide evidence of the relationship, evidence that the relative is at least 21 years old, police clearance/s, and evidence that the relative has the right to remain in Australia for the period of your stay, or until you turn 18, whichever is the lesser period.</p> <p>Police clearances do not need to be submitted at the time you lodge your application but will need to be submitted before your visa can be granted. Further information on police clearances is available.</p> <p>See: http://www.immi.gov.au/allforms/pdf/47p.pdf</p> | |
| or | <p>d) If you will not be residing in Australia with one of the above mentioned persons, you must provide a signed statement from your education provider confirming that appropriate arrangements have been made for your accommodation, support and general welfare during your stay in Australia.</p> <p>Further information about eligibility is available.</p> <p>See: http://www.immi.gov.au/students/students/572-2/eligibility-student-18.htm</p> | |